

**Policy and Procedure**

**POLICY NUMBER**                    **0.00**

**POLICY NAME**                        **JCMGA EVENT & MASTER GARDENER PROGRAM GRANTS**

**DATE OF ORIGIN**

**LAST REVIEW DATE**

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**1.0 POLICY STATEMENT**

**1.1**     The purpose of this policy is to provide grants to attend and participate in educational events held by JCMGA or the Master Gardener Program.

**1.2**     Amounts designated for this purpose may be added to the annual budget per the direction of the Board of Directors.

**2.0 OPERATIONAL  
PROCEDURE**

**2.1**     All or portions of fees required for JCMGA educational events or the Master Gardener Program shall be awarded on a case by case basis.

**2.2**     Requests for grants shall be reviewed, approved, or denied by a committee appointed by the President, which committee shall determine criteria for awarding grants and application procedures.